



## Child Safeguarding Statement 2024

### Section 1 – NGB information

Archery Ireland provides various sporting activities and opportunities for young people through participation in clubs, regional/provincial events and through our national teams.

NGB details:

Name: Archery Ireland

Sport: Archery

Location (National level): National Sports Campus, Snugborough Road, Dublin D15 DY62 Ireland

Size (Number of staff/members/clubs): 1 Staff CLUBS 41 ---1180 Members

### Section 2 - Principles to safeguard children from harm

(Insert Club Name)

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is committed to safeguarding children and by working under the guidance of our NGB Safeguarding Policies our staff, both volunteers and employed, working with our young people, throughout the organisation, seek to create a safe environment for young people to grow and develop within sport. The following set of principles should be adhered to:

**Importance of childhood** - The importance of childhood should be understood and valued by everyone involved in sport.

**Needs of the child** - All children's sport experiences should be guided by what is best for children. This means that adults should have a basic understanding of the emotional, physical and personal needs of young people.

**Integrity in relationships** - Adults interacting with children in sport are in a position of trust and influence. They should always ensure that children are treated with integrity and respect, and the self-esteem of young people is enhanced.

**Fair Play** - All children's sport should be conducted in an atmosphere of fair play. The principles of fair play should always be emphasised, and organisers should give clear guidelines regarding acceptable standards of behaviour.

**Quality atmosphere & ethos** - Children's sport should be conducted in a safe, positive and encouraging atmosphere.

**Competition** - Competition is an essential element of sport and should be encouraged in an age appropriate manner. A child centred ethos will help to ensure that competition and specialisation are kept in their appropriate place.

**Equality** - All children should be valued and treated in an equitable and fair manner regardless of ability, age, gender, religion, social and ethnic background or political persuasion.



## Risk Assessment Document for Archery Ireland

This risk assessment considers the potential for harm to come to children whilst they are in Archery Ireland’s care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider —

- (a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a “risk”).

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
<b>CLUB &amp; COACHING PRACTICES</b>				
Lack of coaching qualification	H	<ul style="list-style-type: none"> <li>▪ Coach education policy</li> <li>▪ Recruitment policy</li> </ul>	NGB	<i>Proof of qualification to be confirmed</i>
Supervision issues	M	<ul style="list-style-type: none"> <li>▪ Supervision policy</li> <li>▪ Coach education policy</li> </ul>	NGB	<i>Ongoing review</i>
Unauthorised photography & recording activities	M	<ul style="list-style-type: none"> <li>▪ Photography and Use of Images policy</li> </ul>	NGB Club	<i>Ongoing review</i>
Behavioural Issues	L	<ul style="list-style-type: none"> <li>▪ Code of Conduct</li> <li>▪ Safeguarding Level 1 (min)</li> <li>▪ Complaints &amp; Disciplinary policy</li> </ul>	NGB Club	<i>Ongoing review</i>
Lack of gender balance amongst coaches	L	<ul style="list-style-type: none"> <li>▪ Coach education policy</li> <li>▪ Supervision policy</li> </ul>	NGB	<i>Ongoing review</i>

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
No guidance for travelling and away trips	M	<ul style="list-style-type: none"> <li>Travel/Away trip policy</li> <li>Child Safeguarding Training</li> </ul>	NGB	<i>Ongoing review</i>
<b>COMPLAINTS &amp; DISCIPLINE</b>		<ul style="list-style-type: none"> <li></li> </ul>		
Lack of awareness of a Complaints & Disciplinary policy	H	<ul style="list-style-type: none"> <li>Complaints &amp; Disciplinary procedure/policy</li> <li>Communications procedure</li> </ul>	Club	<i>Immediate action needed Greater communication required</i>
Difficulty in raising an issue by child & or parent Reason: Covered above	L	<ul style="list-style-type: none"> <li>Complaints &amp; Disciplinary procedure/policy</li> <li>Communications procedure</li> </ul>	NGB Club	<i>Review the communication/ responsibilities of the procedure/policy as required</i>
Complaints not being dealt with seriously	H	<ul style="list-style-type: none"> <li>Complaints &amp; Disciplinary procedure/policy</li> </ul>	NGB Club	<i>Ongoing review</i>
<b>REPORTING PROCEDURES</b>		<ul style="list-style-type: none"> <li></li> </ul>		
Lack of knowledge of organisational and statutory reporting procedures	H	<ul style="list-style-type: none"> <li>Reporting procedures/policy</li> <li>Coach education policy</li> <li>Code of Conduct /Behaviour</li> </ul>	NGB MP DLP	<i>Make policies and procedures available Include in Safeguarding Training (L1) Include in Coach Education Training</i>
No Mandated Person appointed	H	<ul style="list-style-type: none"> <li>Reporting procedures/policy</li> </ul>	NGB	<i>Publicise identity of Mandated Person Train Mandated Person in their role</i>
No DLP Appointed	H	<ul style="list-style-type: none"> <li>Reporting procedures/policy</li> </ul>	NGB Club	<i>Train all DLPs Publicise identity of DLPs</i>
Concerns of abuse or harm not reported	HH	<ul style="list-style-type: none"> <li>Reporting procedures/policy</li> </ul>	MP DLP	<i>Include in Safeguarding Training (L1)</i>

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
		<ul style="list-style-type: none"> <li>Child Safeguarding Training – Level 1</li> </ul>		<i>Publicise names of CCOs, DLPs, MP(s)</i> <i>Publicise internal and external reporting procedures</i>
Not clear who YP should talk to or report to	H	<ul style="list-style-type: none"> <li>Post the names of CCOs, DLPs and MP</li> </ul>	APO DLP	<i>Communicate in Club</i> <i>Include in Safeguarding Training (L1)</i>
<b>FACILITIES</b>				
Unauthorised access to designated children’s play & practice areas and to changing rooms, showers, toilets etc.	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Supervision policy</li> <li>Coach education</li> </ul>	NGB Club	<i>Clarify responsibilities before session starts</i>
<b>RECRUITMENT</b>				
Recruitment of inappropriate people	H	Recruitment policy	NGB Club CCO Appropriate personnel	<i>Ongoing review</i>
Lack of clarity on roles	H	<ul style="list-style-type: none"> <li>Recruitment policy</li> <li></li> </ul>	NGB Club	<i>Check job description</i> <i>Put supervision in place</i>
Unqualified or untrained people in role	H	Recruitment policy	Club	<i>Check qualification</i> <i>Ongoing review</i>
<b>COMMUNICATIONS AND SOCIAL MEDIA</b>				
Lack of awareness of ‘risk of harm’ with members and visitors	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Child Safeguarding Statement</li> <li>Training policy</li> </ul>	National Club DLP APO	<i>Communicate Child Safeguarding Statement</i>
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	M	<ul style="list-style-type: none"> <li>Child Safeguarding Statement – display</li> <li>Code of Behaviour</li> <li>- distribute</li> </ul>	Club Executive County Committee DLP APO	<i>Communicate Child Safeguarding Statement</i> <i>Distribute Code or Sections as appropriate</i>

Potential risk of harm to children	Likelihood of harm happening L-M-H	Required Policy, Guidance and Procedure document	Responsibility Club/Region/National	Further action required ...
Unauthorised photography & recording of activities	M	Photography and Use of Images policy	NGB Club	<i>Ongoing review</i>
<b>GENERAL RISK OF HARM</b>		▪		
Harm not being recognised	▪	▪ Safeguarding policy Child Safeguarding Training	NGB Club	<i>Ongoing review</i>
Harm caused by - child to child - coach to child - volunteer to child - member to child visitor to child	M	▪ Safeguarding policy Child Safeguarding Training	NGB Club	<i>Ongoing review</i>
General behavioural issues	M	▪ Code of Conduct	NGB Club	<i>Take disciplinary action where necessary</i> <i>Sign code of conduct</i>
		▪		
		▪		

Explanation of terms used:

- **Potential risk of harm to children** – these are identified risks of harm to children whilst accessing activities in the Club/Region/Province/NGB.
- **Likelihood of harm happening** – the likelihood of the risk occurring in the club/region/NGB measured by you as Low/Medium or High.
- **Required Policy, Guidance and Procedure document** – indication of the policy required to alleviate the risk.
- **Responsibility** – provider should indicate where the responsibility for alleviating the risk lies.
- **Further action...** - indicates further action that might be necessary to alleviate any risk ongoing.



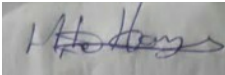
This Risk Assessment document has been discussed and completed by Archery Ireland on 27 /07 /2024

Signed: Philip Early

Name: Philip Early

Role: President

Date: 08<sup>th</sup> August 2024

Signed: 

Name: Michael Hayes

Role: National Athlete Protection Officer (NCO)



#### Section 4 – Procedures

Our Child Safeguarding Statement has been developed in line with requirements under the Children First Act 2015, (the Children First: National Guidance, and Tusla's Child Safeguarding: A Guide for Policy, Procedure and Practice (if 32 county insert equivalent in NI). In addition to our Risk Assessment document described above, there are further procedures that support our intention to safeguard children while they are availing of our activities.

*Archery Ireland* has the following procedures in place as part of our Safeguarding Policies:

Procedures for the management of allegations of abuse or misconduct by staff or volunteers against a child availing of our activities.

Procedures for the safe recruitment of staff and volunteers to work with children in our activities.

Procedures for access to child safeguarding training and information, including the identification of the occurrence of harm.

Procedure for reporting of child protection or welfare concerns to Statutory Authorities.

Procedure for maintaining a list of the persons (if any) in the relevant service who are mandated persons.

Procedure for appointing a relevant person.

*Please note that all procedures listed are available on request.*

The Mandated/Relevant Person for NGB is *Michael Hayes*.

#### Section 5 – Implementation

We recognise that implementation is an ongoing process. Our NGB is committed to the implementation of this Child Safeguarding Statement and the procedures that support our intention to keep children safe from harm while availing of our activities.

Please note the following:

That all staff have been furnished with a copy of this statement.

This statement is available to parents/guardians, the Agency and members of the public on request.

This statement will be displayed in a prominent place by the NGB/Club.

This Child Safeguarding Statement will be reviewed on *28 February 2024*

Signed: 

Date: **27/07/2024**

**(On behalf of the NGB – this is the Provider)**

Name: **Michael Hayes**

Phone no: 087 6833436

*For queries on this Child Safeguarding Statement, please contact the above person.*